

Corporation Personal Review and Assessment Form

Section 1	Personal Details		
Name:		Date of appraisal:	
Specific responsibilities:		Appraiser:	
		[Chair of Corporation]	
Membership Term:		Number of terms in office:	
Category of membership:		Committee membership/s:	
Section 2	Assessment of Key Indicators		
Attendance:			
Corporation meetings:			
<ul style="list-style-type: none"> • Committee meetings: 			
<ul style="list-style-type: none"> • College events: 			
Absence without apologies:			
Members are invited to comment on any attendance issues below:			
Section 3	Personal Review		
Registered Interests:			
Members are invited to comment on any conflict of interest they have experienced in the last year in their role as a governor			
Personal experience and attributes:			
Members are invited to comment on their personal experience and attributes, considered against the Corporation's needs, i.e. identifying the value they add to the board's work			
Section 4	Training and Development		
Members are invited to provide details of any training / development they require in order to fulfil their role.			

Section 5	Review of Board
<p>Members are invited to provide a personal critique of the Board's performance in the last year and discuss how it can be improved in the future</p> <p>Compliance with Code of Conduct: the critique may include comment on any issues members feel have arisen in the past year which have caused them concern relating to the board's collective responsibility, meeting behaviours, confidentiality issues</p>	
Section 6	Personal Ambitions
<p>Members are invited to comment on any potential change of committee membership, office/s held (chair etc.) that they would wish to undertake or be considered for in the future</p>	
Section 7	Overall Summary
<p>(Summary paragraph from the Chairman)</p>	
	Signed (Chair):
	Signed (Governor):
	Date:

The Code of Conduct forms the basis of the assessment of performance, i.e. attendance at meetings, individual compliance with the code including acknowledgement of the board's collective responsibility, behaviour at meetings, respect for confidentiality, improving knowledge through training and development. The outcomes are reported on to the Search Committee by the Chair, and feed into the board's overview of its self assessment and into its training plans for governors each year.