

How to get the most from the AoC website





[Home](#) | [Briefings](#) | [Apply for access](#) | [Forums](#) | [Member login](#) | [Contact us](#) | [FAQs](#) | [A A A](#)

HOME

- [About us](#)
- [Membership and Affiliation](#)
- [About Colleges](#)
- [Parliament and Campaigns](#)
- [Policy and Advice](#)
- [AoC Regional Offices](#)
- [AoC Beacon, Gold & Other Awards](#)
- [AoC Create](#)
- [Newsroom](#)
- [Research](#)
- [Governance of Colleges](#)
- [Publications](#)

Further Education Loans - issues for students, apprentices, Colleges and Government

AoC has published a [Research Paper on the Further Education Loans Policy](#) – a major innovation in education which will change the way 300,000 people access money to help their training.

Latest Member Announcements

Lord Hutton at the AoC College Pensions Conference

Lord Hutton is confirmed for the AoC College Pensions Conference - come and hear about the new proposed schemes. It is your opportunity to speak directly and express your opinion on pension reform.

Staff reshaping, changes to contracts, terms and conditions...get practical advice from AoC

A one day seminar designed to clarify some of the employment law issues that arise in seeking to introduce changes in the workforce - whether that be a change in terms of conditions, a restructuring exercise or large-scale redundancies.

-  [Latest Member Announcements RSS](#)
-  [View all Latest Member Announcements](#)

[College News](#) | [Latest AoC News](#)

TV final for ex-student

BISHOP BURTON: An ex-college student is a finalist in the BBC Three talent show Young Farmer Of The Year. Seth Blakey, who has just complete

New year means new start for adult courses at Deeside

DEESIDE College is offering a range of adult courses starting in the new year. A number of courses leading to accr

-  [All College News RSS](#)
-  [View all College News](#)



Forthcoming Events

Filter Events

Keyword:

Category:

Date: 

Discipline & Grievance Masterclass | LONDON

07/02/2012 - 07/02/2012

AoC Literacy & Numeracy Conference 2012

08/02/2012 - 08/02/2012

Discipline & Grievance Masterclass | MANCHESTER

08/02/2012 - 08/02/2012

Social Media Masterclass | MANCHESTER

08/02/2012 - 08/02/2012

AoC South West MIS Managers' Regional Meeting

08/02/2012 - 08/02/2012

-  [View All, Regional or Previous](#)
-  [Forthcoming Events RSS](#)

Contents

- 1. Apply for access 3
- 2. AoC Member Area..... 5
- 3. Remembering your login details..... 6
- 4. Forgetting your password 7
- 5. Contributing to AoC Forums 8
- 6. Questions or problems..... 9

1. Apply for access

If your College is a full member of the Association of Colleges, you can sign up to receive AoC Briefings and other communications by visiting www.aoc.co.uk and clicking on the highlighted link to [apply for access](#)

Please complete the form on this page, ensuring that you complete all mandatory fields (marked with a *).

The role type is to help AoC classify the type of information that you have access to and will receive so please select the most appropriate one for your role at College.

Please try to select a password that is memorable and at least 6 characters long.

Please ensure that you complete the data protection section at the bottom of the form. This helps AoC in determining the type of communications we can send you. Please note, your data is collected for AoC's communication purposes only and will not be shared with any third parties.

Please click the [Apply for access](#) button to complete your application.

Apply for access (continued)

Calendar of Events 2012-13

AoC Create events

AoC Human Resources Conference and Exhibition

Association of Colleges

Search website

Home | Briefings | **Apply for access** | Forums | Member Area | Log off | Contact us | FAQs | A A A

HOME

About us

Membership and Affiliation

About Colleges

Parliament and Campaigns

Policy and Advice

AoC Regional Offices

AoC Beacon, Gold & Other Awards

AoC Create

Newsroom

Research

Governance of Colleges

Publications

Apply for access

Member Area » Apply for access

AoC Member Area is restricted to staff and Governors of AoC member Colleges.

Hello test.
An email message was sent to the email address you provided (test.test1@abingdon-witney.ac.uk). In order to activate your account, please click on the link sent within the email message.

Member Details

Please provide the following information to check your access rights.

Title:

First name: *

Surname: *

Email address: *
(The e-mail address above will be used to verify your access against the AoC registered database of College members. If your email address does not match that registered in the database you will be asked to contact AoC directly to set up your access.)

Job title:

Department:

Please specify your role.

Select your closest match: *

* Please contact us at webmaster@aac.co.uk if you can't find a match. Roles marked with a star denote they will require your principal's approval.

Also, please choose a password to use when logging into the AoC site.

A confirmation of this will be sent to the email address supplied.

Member Password: *

Re-type Password: *

If available please provide the following information which will be used to contact you in future.

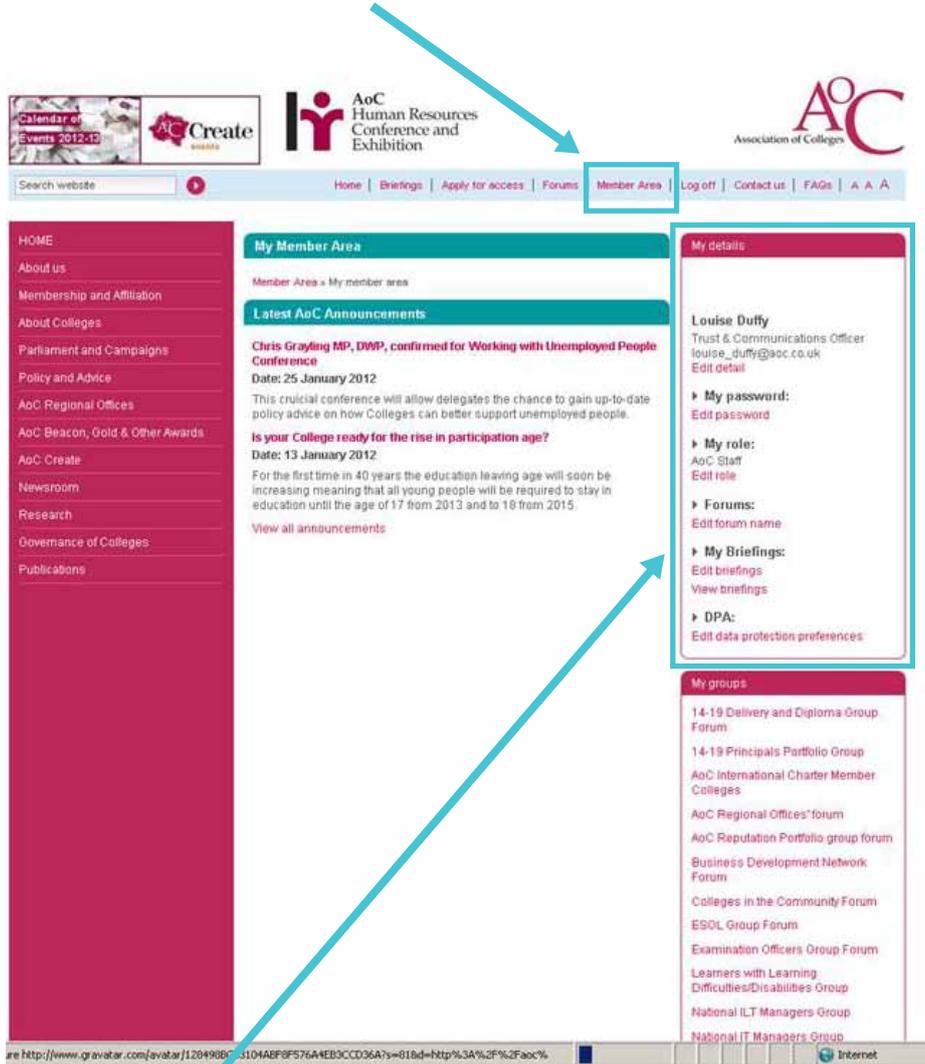
This information is *not* mandatory:

Phone number:

Mobile number:

You should have been successfully signed up and the highlighted message should appear. An email will be sent to the email address you provided. Please click on the link in this email to activate your account. Once you have activated your account you will be able to login and view the member only parts of the website such as [Briefings](#).

2. AoC Member Area



The [AoC Member Area](#) appears once you've logged in to the website. In this area, you can:

- Edit your personal details such as your job title
- Change your password
- Change the role type you have selected
- Create a name to use in AoC Discussion Forums
- Edit your Briefings selection
- Edit your communication preferences for AoC information

To edit any of this information, select the appropriate option in the section highlighted on the right-hand side.

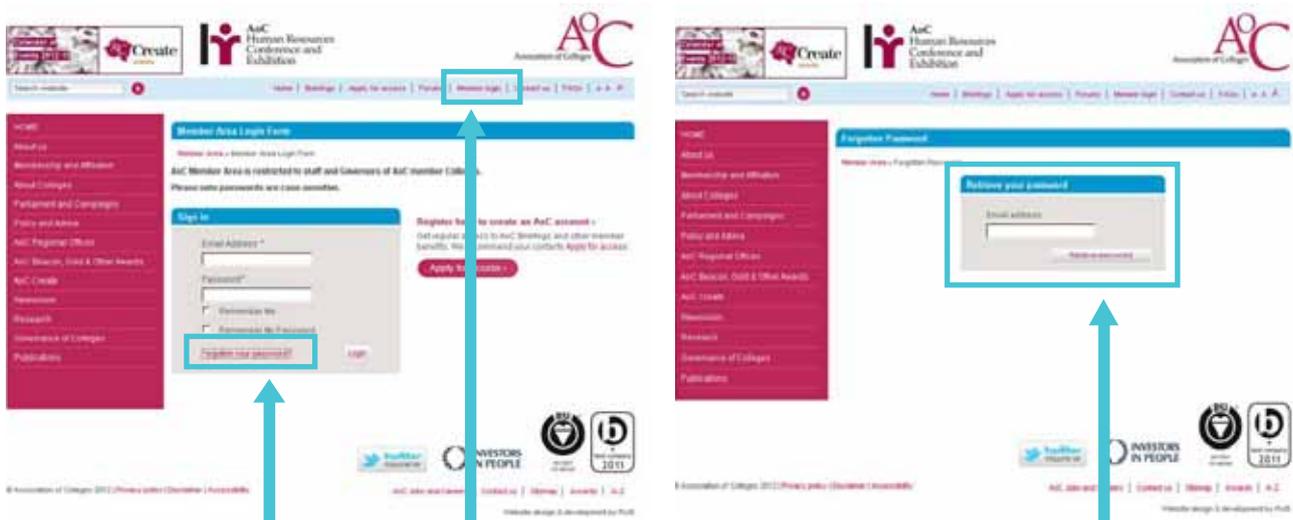
3. Remembering your login details

The screenshot shows the AoC Member Area Login Form. The page title is "Member Area Login Form". Below the title, it says "Member Area > Member Area Login Form". A notice states: "AoC Member Area is restricted to staff and Governors of AoC member Colleges. Please note passwords are case-sensitive." The "Sign in" section contains two input fields: "Email Address *" and "Password*". Below these fields are two checkboxes: "Remember Me" and "Remember My Password". A blue box highlights these two checkboxes, and a blue arrow points from this box to a text box at the bottom of the page. To the right of the "Sign in" section, there is a link "Register here to create an AoC account" and a button "Apply for access". The footer includes copyright information for the Association of Colleges 2012, various logos (Twitter, Investors in People, BSI, Best Company 2011), and links for "AoC Jobs and Careers", "Contact us", "Sitemap", "Awards", and "A-Z".

On the [Member login](#) page of the website, you can select one of the following options to assist you with logging into the member pages of the website in future:

- Remember Me (remembers your username and password)
- Remember My Password (remembers your password only)

4. Forgetting your password

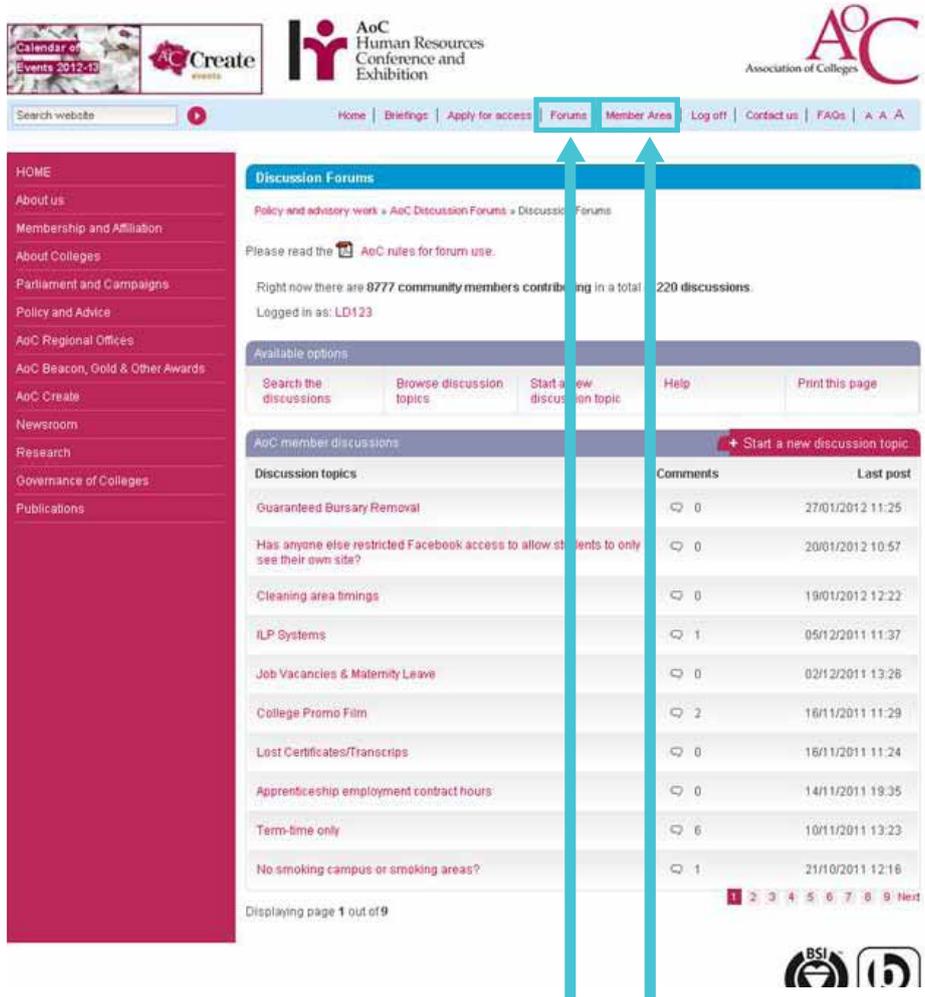


If you forget your password, don't panic!

1. Please visit the [Member Login](#) page
2. Please click on [forgotten your password](#) and
3. Enter your email address in the field provided

AoC Webmaster will then remind you of your password by sending it to you directly via the email address provided.

5. Contributing to AoC Forums



You will require a forum name if you want to contribute to any online discussions. You can do this by:

1. logging in to the website and visiting the [Member Area](#) section.
2. Clicking on the link under the Forums section to [edit your forum name](#).
3. To view and contribute to the Forums, click on the [Forums](#) tab.



6. Questions or problems

If you experience any difficulties or problems with your login, password, the member area or the forums then please don't hesitate to get in touch with us:

Email: webmaster@aoc.co.uk

Phone: 020 7034 9900